Kurt Peluso
Borough Manager

(201) 794-5310
Fax (201) 794-9859
www.fairlawn.org

APPLICATION FOR PERMIT TO USE BOROUGH OF FAIR LAWN
MEMORIAL PARK

_____ BOB CHEVRIER PICNIC PAVILION

_____ GROVE B PICNIC AREA

ALCOHOL CONSUMPTION

YES _____ NO _____

Date(s) Requested:

Time From: _____ To _____

(A.M./P.M.) (A.M./P.M.)

Purpose of Use:

Organization/Group Name (KEEP BLANK IF NONE):

Premises Requested:

Estimated Maximum Number to Attend/Participate:

REQUIREMENTS

1. The applicant must furnish a CERTIFICATE OF INSURANCE with the following as minimum and mandatory components:

(a) Type of Insurance: **General Liability - Comprehensive Form**

(b) Limits of Liability: **(1) Bodily Injury $1,000,000 Each Occurrence**
Bodily Injury $1,000,000 Aggregate
(2) Property Damage $100,000 Each Occurrence
Property Damage $100,000 Aggregate
OR
(3) Bodily Injury and Property Damage $1,000,000 Each Occurrence
Combined Single Limit $1,000,000 Aggregate

(c) Name and Address of Certificate Holder:
Borough of Fair Lawn
8-01 Fair Lawn Avenue
Fair Lawn, New Jersey 07410

(d) Exact wording in the "DESCRIPTION" portion:
The Borough of Fair Lawn, Its servants, agents, employees or any subdivision thereof are added as Additional Named Insured. Coverage must include Host Liquor Liability.

(e) The "APPLICANT" whose signature below represents that he/she is an authorized representative of the "NAME OF THE INSURED" which appears on the CERTIFICATE OF INSURANCE.

(f) A "CANCELLATION" clause must appear on the Certificate of Insurance with wording similar or equal to the following: ***"Should any of the above described policies be canceled before the expiration date thereof, the Issuing company will endeavor to mail days written notice to the Borough of Fair Lawn, but failure to mail such notice shall Impose no obligation or liability to any kind upon the company."***

(g) The Certificate of Insurance must be presented to the Borough of Fair Lawn at least seven (7} days before the date(s) requested.

1. **The applicant represents the premises requested will be used for recreational purposes only there will be no Fireworks Display.**
2. **The applicant also agrees that any admission fee proceeds will not be used for profit making purposes for any individual, group, organization or corporation.**

3. **The applicant agrees that no litter or garbage generated by the event will be immediately pick up at the conclusion of the picnic and placed in proper receptacles, including the separation of recyclables, where these types of receptacles are provided.**
4. **The applicant agrees that if any sound systems are utilized, the Borough provisions in its Noise Ordinance will be adhered to.**
5. **The applicant agrees that no controlled dangerous substances of any kind will be served or consumed during the period of usage.**
6. **The applicant agrees to assume responsibility for setting up of any seating arrangement other than those that presently exist, and if changed, to restore seating to the original arrangement.**
7. **The applicant agrees that no vehicles will be permitted in areas not designated for parking. This requirement will be enforced by the Police Department and illegally parked vehicles will be ticketed and/or towed.**
8. **The applicant agrees that the permit may not be transferred.**
9. **The applicant must carry the permit on his/her person and must show permit on request**
10. **The applicant understands that if any guest wishes to use the swimming area, such person must have a Pool Tag, either of membership or as a guest.**
11. **The applicant agrees that the even for which the permit is being requested, will be conducted in accordance with ordinances and not in violation of any Borough Ordinance or Statute of the State of New Jersey. The applicant agrees to hire all personnel as may be required to satisfy all ordinances and regulations of the Borough of Fair Lawn. It is further understood by the applicant, that he/she shall be required to provide the necessary personnel to protect the health, safety and welfare with regard to all traffic and security problems arising from the use requested.**
12. **The applicant agrees that disrobing from the waist down in park areas is prohibited. .**
13. **The applicant agrees that no guest under 21 years of age will consume or have in their possession alcohol containers.**
14. **NOTE: Political subdivisions (does not include Political parties) and Borough sponsored organizations established by Ordinance or Resolution are exempt from submission of subject applications(s).**

Please fill out all information unless otherwise noted.

Date of Application _____

Print Name of Applicant (Organization or Group etc.) _____

Signature of Officer and Title _____

Print Name of Applicant's Officer Above _____

Address (Street) _____

Address (City, State, Zip Code) _____

Applicant's Business Telephone Number _____

BOROUGH USE ONLY

Applicant should be aware that approval is conditional upon receipt of Certificate of Insurance that is In full compliance with the above requirements and that a permit will NOT be issued until such receipt.

APPROVED:
Superintendent of Recreation & Parks _____

Date of Approval _____

APPROVED:
Borough Manager _____

Date of Approval _____