BOROUGH OF FAIR LAWN

8-01 Fair Lawn Avenue,
Post Office Box 376, Fair Lawn, New Jersey 07410
201-794-5310 – Borough Manager
Fax: 201-9859 – Borough Manager
201-796-6746 – Recreation and Parks Dept.
www.fairlawn.org

KURT PELUSO,
Borough Manager

APPLICATION FOR PERMIT FOR RESERVED USE OF BOROUGH OF FAIR LAWN FIELDS, PROPERTY, EQUIPMENT, PREMISES, ETC., FOR RECREATION OR SPECIAL PURPOSES

Field, Premises, etc. Requested:

Date(s) Requested:

Time from:
(a.m.) (p.m.) and (a.m.) (p.m.)

Purpose of Use:

Organization or Group Name:

Maximum Number Estimated to participate:

Will admission fee be charged: Yes _ No (If yes, see Requirement No. 3)

REQUIREMENTS

1. The applicant must furnish a CERTIFICATE OF INSURANCE with the following as minimum and mandatory components:

   (a) Type of Insurance - General Liability - Comprehensive Form
   (b) Limits of Liability (1) Bodily Injury $500,000 Each Occurrence
   Bodily Injury $500,000 Aggregate
   (2) Property Damage $100,000 Each Occurrence
   Property Damage $100,000 Aggregate
   OR
   (3) Bodily Injury and Property Damage ($500,000 Each Occurrence
   Combined Single Limit ($500,000 Aggregate
   (c) Name and Address of Certificate Holder:
   Borough of Fair Lawn
   8-01 Fair Lawn Avenue
   Fair Lawn, New Jersey 07410
   (d) Exact wording In the "DESCRIPTION" portion:
   "The Borough of Fair Lawn, its servants, agents, employees or any subdivision thereof are added as Additional Named Insured. Liability coverage includes Participants."
   (e) The "APPLICANT" whose signature below represents that he/she is an authorized representative of the "NAME OF THE INSURED" which appears on the CERTIFICATE OF INSURANCE.
   (f) A "CANCELLATION" clause must appear on the Certificate of Insurance with wording similar or equal to the following:
   "Should any of the above described policies be canceled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the Borough of Fair Lawn, but failure to mail such notice shall impose no obligation or liability to any kind upon the company."
   (g) The Certificate of Insurance must be presented to the Borough of Fair Lawn al least seven (7) days before the date(s) requested.

2. The applicant represents the premises requested will be used for the above stated purposed only and there will be no Fireworks Display, Concerts, or Non-athletic activity involvement.
3. If an admission fee is to be charged, limits of liability for Bodily Injury as outlined in requirement 1(b}(1} and 1(b)(3) above are increased to $1,000,000 instead of $500,000. The applicant also agrees that admission fee proceeds **will**

not be used for profit-making purposes for any individual, group, organization or corporation.

4. The applicant agrees that any litter or garbage generated by the event will be immediately picked up and placed in proper receptacles, including the separation of recyclables, where these types of receptacles are provided.
5. The applicant agrees that if any sound systems are utilized, the Borough provision in its Noise Ordinance will be adhered to.
6. The applicant agrees that the Borough reserves the right, Lip to 24 hours of the approved use, to revoke or cancel this permit without any penalty, financial or otherwise, If the premises is needed for emergency use (emergency must affect the health, safety or welfare of the Borough of Fair Lawn}.
7. The applicant agrees that no alcoholic beverages or controlled dangerous substances of any kind will be served or consumed during the period of usage.
8. The applicant agrees that food or non-alcoholic beverages may only be consumed or sold with separate prior written permission of the Superintendent of the Department of Parks and Recreation.
9. The applicant agrees to assume responsibility for setting up of any seating arrangement other than those that exist, and if changed, to restore seating to the original arrangement.
10. Applicant agrees that no vehicles will be permitted to park on areas not designated for parking. This requirement will be enforced by the Police Department and illegally parked vehicles **will** be ticketed and/or lowed.
11. Applicant agrees that the permit may not be transferred.
12. If the field is in poor condition because of inclement weather, applicant is not permitted to try to improve conditions of the field and realizes the event may have to be canceled.
13. Applicant must carry the permit issued on his/her person and must show permit on request.
14. Applicant agrees that no hardball will be played on any softball field (without permission of the Superintendent of Parks and Recreation).
15. The applicant agrees that disrobing from the waist down on the field or in park areas is prohibited.
16. . The Applicant agrees that the event for which the permit is being requested, will be conducted In accordance with ordinances and not in violation of any Borough Ordinance or Statute of the State of New Jersey. The applicant agrees to hire all personnel as may be required to satisfy all ordinances and regulations of the Borough of Fair Lawn. It is further understood by the applicant that he/she shall be required to provide the necessary personnel to protect the health, safety and welfare with regard to all traffic and security problems arising from the use requested.

NOTE: Political subdivisions (does not include Political parties) and Borough sponsored organizations established by Ordinance or Resolution are exempt from submission of subject applications(s).

Please fill out all information unless otherwise noted.

_____
Date of Application

Print Name of Applicant (Organization or Group etc.)

Signature **of** Officer and Title

Print Name of Applicant's Officer Above

Address (Street)

Address (City, State, Zip Code)

Applicant's Business Telephone Number

BOROUGH USE ONLY

Applicant should be aware that approval is conditional upon receipt of Certificate of Insurance that is in full compliance with the above requirements and that a permit will NOT be issued until such receipt.

APPROVED: _____

Superintendent of Parks and Recreation

_____

Date of Approval

APPROVED: _____

Kurt Peluso
Borough Manager or Acting Borough Manager

_____

Date of Approval