

WORK SESSION NOVEMBER 30, 2010

Mayor Tedeschi called the meeting to order at 7:30 p.m.

In accordance with the Open Public Meetings Act, annual notice of all meetings of the Borough of Fair Lawn was published in the Record issues of December 18, 2009. Notices were also posted on the bulletin board located on the first floor of the Municipal Building and the Maurice Pine Free Public Library. Copies were mailed to The Community News and posted on the Borough of Fair Lawn Website. The annual notice identified the times and locations of the Council meetings and work sessions.

PRESENT: Mayor Tedeschi, Deputy Mayors Swain and Weinstein and Councilmember Baratta.

ABSENT: Councilmember Trawinski

ALSO PRESENT: Manager Stafford, Municipal Clerk Kwasniewski and Attorney Rosenberg.

Presentation re Alarm Ordinance by Edward Hudok:

Chief Rose was present. He stated that Fair Lawn responds to a large number of false alarms compared to a small number of legitimate alarms. Every town does it. They are looking at more efficient ways that would cut down on the number of false alarms and responding to legitimate alarms. Some members of his staff researched the matter and discovered retired Chief Edward Hudak of ATB Services.

Mr. Hudak stated that he retired from Rahway in 2008. When he first became Chief in 2003, they had some safe street grants run out along with his staff being cut from 89 to 80 men. He was looking for ways to ease the burden on his patrolmen. One of the things they had on the books was an ordinance that was ineffective and no money was collected on it. They would respond to the same businesses and the same homes over and over again. This company was out of Colorado and they brought them in gave a presentation. This company would provide all kinds of services. The national average is less than one false alarm per year per site. He suggested giving one or two free ones per year.

ATB Services started in 2002. They are based out of Colorado Springs. Most of the accounts are in the Midwest and west coast. When he started they had Rahway and Montclair. Since he has started Englewood has contracted with them, Hillside just recently and Middle Township which is by Cape May Courthouse. They recently bid on a job in Toms River. The company is a

customer service company. They do all the work, the tracking, the billing, minimal amount of work for the Borough employees. One of the things he has spoken to Chief Rose about is that a good ordinance should be in place. They would help draft the ordinance that would be recognized by the industry as a sound ordinance. The Borough would need something to base their fines on. It was not cost effective because he has seen many towns that are doing it on their own and it is very inefficient. The registrations go out on a yearly basis which makes that time period busy but the rest of the time will not be that busy.

He spoke about the expertise of ATB Services. They contact the alarm companies for alarm sites within the Borough. They cross reference the information with the Chief. Chief Rose indicated the Borough has approximately 1,800 alarms that are in the data base already. The data base is predicated on the people that register their alarms and the people who have had false alarms in the past. He felt there may be a certain amount of people who have never registered their alarm or had a false alarm. He anticipated that the ordinance should be put in place and an alarm registration fee established by the Council.

Mayor Tedeschi wondered why it would include an alarm registration fee. Chief Rose explained that typically it would be included in the Ordinance but that would be up to the Mayor and Council. He felt that a \$25 or \$50 fee is not inappropriate because there is the paperwork that has to be done.

Deputy Mayor Swain said with the registration fee would the residents have the knowledge that should their alarm go off the Police would be responding. Chief Rose said they would still respond. This would be up to the Council as to whether they want to do it or not. The registration fee is optional but his recommendation would be to do it. He also felt that the first false alarm would be included with the fee. ATB Services also gives online training for residents so if there is a false alarm, they could tell a resident they had a false alarm and there is a penalty however it was their first offense and if they go online for a training course the Borough would waive it. This would cut down the amount of false alarms.

Mr. Hudak said that Englewood has been doing it that way. If the resident does not have a computer they could mail the information to them. It does get the point across on how false alarms are a problem. He explained that if Fair Lawn decides to give one or two free false alarms, they will see a drop of 50% in their calls for false alarms. As far as the registration goes, they keep a data bank of contact people which is available to the Police Department at any time. If they are at someone's business they can go to their private site to see who the owners are, which in the long run saves the time of the desk officer.

Mr. Hudak explained that everything would go through the Police Department and be approved by the Chief and the Captain. One of the things they do is a standard operating procedure and goes over it with the department. He spoke about the fees and invoicing the Borough. It is not just the registration, there is a lot of follow up they handle.

Mr. Hudak said that education is big with this company. They offer a site for the Chief to look at, a site for the dispatchers to look at to get information and they also offer an individual site for residents of Fair Lawn.

Deputy Mayor Swain wondered about education and outreach and wondered how the residents would be informed when they have a false alarm. Chief Rose explained that once the ordinance was in place, they would get a letter explaining the ordinance and the registration fee. If someone has a false alarm, the Police would respond and then it would be recorded with ATB Services and then they would send them a bill rather than an officer issuing a ticket which would make it go through the Borough's system and through Court and possibly having an officer go to Court. Some towns have an appeal process but that would be something they could look in to. Mr. Hudak said if the Borough wanted, the fines not paid would go to collection.

Deputy Mayor Swain wondered about the interface between the Police and ATB Services. Chief Rose explained once an alarm comes in, they could fax them a form of the calls they received. Mr. Hudak stated that they could pull the information from the CAD system then convert it to a PDF form that gets sent to ATB Services. There is a training element involved for the dispatchers. The residents will hear about this through the newspaper. The Chief will put out a press release.

Councilmember Baratta wondered about the registration fee if it would be incorporated into the ordinance. She wondered what kind of backlash happened when it went from no registration fee to having a fee. Mr. Hudak replied that in Rahway they charged \$25 for residents and \$50 for businesses. In 2011 the fees have stayed the same. Councilmember Baratta wondered if the company gets the registration fee. Mr. Hudak said not always. The biggest investment is the first year that is why they like to get two to three year contracts.

Chief Rose stated that if they fail to pay the registration fee besides the alarm fee there is then the late fee. False alarms are drawing officers off of other calls and situations with the residents. He felt the registration fee was a nominal amount. He said he hoped it would cut down the number of false alarms.

Councilmember Baratta said she could see residents thinking if they did not pay the registration fee that the Police would not respond to their home. Chief Rose said the Police would respond.

Councilmember Baratta questioned going online for a tutorial which would bring down the number of false alarms. She was curious what they would teach them. Mr. Hudak gave her a brief summary of what information they will be given. Councilmember Baratta wondered if she had a false alarm and it was the fault of the alarm company. Mr. Hudak said they would have to deal with the alarm company.

Mayor Tedeschi stated last month they had 141 alarms. There were 126 false burglar alarms, six false fire alarms, nine activated alarms. They can call this a fee but in other words it is a tax. Mr. Hudak explained that Montclair made \$250,000 but their fees were high.

Mayor Tedeschi was interested in the collection end of it. They go through the process, everyone registers and pays the fee, and they get a violation and decide not to pay for it. The Borough would authorize it going to collection. Mr. Hudak said that would not happen right away. After the thirty day period it would be built in the ordinance that there would be a \$25 late fee. After 90 days it gets placed for collection. Mayor Tedeschi wanted to know what the cost would be. Mr. Hudak said it would be split between the town and his company.

Mayor Tedeschi expressed concern about the confidentiality of it. Mr. Hudak assured him that all of his company's files are confidential.

Attorney Rosenberg was curious if this is done through a bid or an RFP. Mr. Hudak said it was done by an RFP.

Deputy Mayor Weinstein asked about the percentage. Mr. Hudak explained that it is different for each town.

Mayor Tedeschi wondered if he has a right to go to Court if he receives a summons. Chief Rose said that no summonses are issued.

Mayor Tedeschi wondered about the time it would take to put this in place. Mr. Hudak said they would have to adopt an ordinance first. Chief Rose added that they would have to go through the RFP process. He estimated it would be four months if the Council decided they wanted to proceed.

Closed Session:

Upon motion by Councilmember Baratta and a second by Deputy Mayor Weinstein the following Closed Session resolution was unanimously adopted at 8:15 p.m.

WHEREAS; the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS; the Mayor and Council of the Borough of Fair Lawn desire to discuss Contract Negotiations – PBA/SOA; and

WHEREAS; these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS; minutes will be taken during this closed session and once the need for confidentiality no longer exists the minutes will be available to the public.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions.

Mayor Tedeschi reconvened the Work Session at 8:25 p.m.

Review of Tentative Agenda – 12/7/10:

Municipal Clerk Kwasniewski said she had to add a few things. The Mayor has asked for a presentation to the Adopt a Platoon, and she would like to add award of bid for the Fire Prevention and Fire Prevention Uniforms. The George Street Ordinance is ready for second reading.

Council Liaison Reports:

Deputy Mayor Swain said that the Planning Board met last night regarding the Kodak property. It was the third meeting and there will be another meeting in December. She brought photos of what the Kodak site will look like. Deputy Mayor Swain said she had suggested solar panels for the project. The Green Team's meeting is scheduled for Thursday night.

Councilmember Baratta stated the Property Maintenance Committee had met and she brought up not having meetings every month which they did not agree

with. They only have ten a year and wish to stick with that number. They brought up the safety issue on the Morlot Avenue Bridge. Property Maintenance said they wrote a letter to Mayor Tedeschi. Mayor Tedeschi said that letter was forwarded to Engineering. Municipal Clerk Kwasniewski said that Engineering contacted the County.

Councilmember Baratta said the other issue was clothing bins again. Mr. Bate claims that in speaking with Ann Peck, all of the clothing bins in Fair Lawn are being turned over to the Fair Lawn Police and PBA. These bins are for profit. She wanted to know if this was true. Attorney Rosenberg advised that he would look into it and more importantly, the State does not prohibit for profit bins. Councilmember Baratta thought the information had to be on the bin. Attorney Rosenberg advised that he would follow up with Ann Peck.

Councilmember Baratta said they discussed the contractor law in New Jersey. There was an article in The Record about the contractor lists should be up to date or else the Borough would be fined.

She said the members of the Property Maintenance Committee took a consensus of whether to bag or not bag the leaves. The consensus of the committee was they did not like bagging leaves and they should remain in the street.

Manager Stafford asked about the contractors list being updated. He will ask Mr. Kolano.

Deputy Mayor Tedeschi and Deputy Mayor Weinstein did not have any reports.

Status of Chase Parking Lot:

Attorney Rosenberg reported that he spoke to the Attorney that has been working on this since March. That Attorney is off of this particular matter. Two other Attorneys are working on it and realize that the Council is getting impatient in respect to where they are. There are issues of whether the Borough would actually renew their lease under the terms that were negotiated in March or not renew at all. He will report to Council what happens with it. Mayor Tedeschi suggested that the Council give them a date certain that they will no longer consider the lease. Attorney Rosenberg felt they should ask for a month or December 31, 2010.

There was a unanimous consensus to authorize Attorney Rosenberg to negotiate with Chase and give them a date certain of December 31, 2010.

Mayor Tedeschi stated if they cannot renew that lease and the Borough takes the parking lot back, they may be in violation of their drive in window.

Review of the Actions to be Commenced per October 15th Work Session:

RFP Recycling: Manager Stafford explained the Recycling RFP. The specifications are being reviewed by the Purchasing staff. It is anticipated that those specifications will go to the Borough Attorney for his review by the end of this week. Consequently the specifications will go to the Governing Body for consideration and authorization at the December 14th Work Session. Should the Governing Body approve those specifications, the bids will be advertised the first week in January with a return date of thirty to sixty days. He anticipates the award of the bid would be in March, 2011 if the Council so chooses.

Attorney Rosenberg explained the RFP process and the bidding process. The Council expressed concern that they do not want to send a message that they have made up their mind that they are going to outsource recycling. They stressed that this process is research. They did not want the employees to be concerned.

There was a unanimous consensus not to do a bid.

Manager Stafford said he would convert it to an RFP. Mayor Tedeschi asked him to include in the RFP single stream recycling.

Outsourcing Park Maintenance: Manager Stafford stated that there were certain similarities with park maintenance. He has been working with the Superintendent of Parks and Recreation and Purchasing on the specifications. They anticipate having the specifications done for presentation to the Borough Attorney the first week of January 2011. A similar timeline would be followed as discussed in regard to Recycling. Mayor Tedeschi wondered if they would be having the same conversation regarding RFPs and competitive bidding. Manager Stafford said they would continue to do the work and the Borough Attorney will review it and it could be adjusted.

Council/Committee Schedules: Manager Stafford stated it was self explanatory. The only thing he would change as a result of Councilmember Baratta's comments was ten meetings per year for Property Maintenance Committee.

Third Party Ambulance Billing: Manager Stafford explained that the Attorney Rosenberg drafted the Memorandum of Agreement which was forwarded to the Ambulance Corps during the week of November 16th. The Ambulance Corps recently notified him that the Chief has called a special meeting for the final review and acceptance of the MOA for December 29, 2010. Manager

Stafford explained the two major issues have to do with a commitment to purchasing an ambulance and the fact that the Ambulance Corps does not have the veto over the RFP. Mayor Tedeschi did not understand why it took 45 days to call a meeting together. Manager Stafford said they apologized for taking so long.

Animal Control Shared Services: Manager Stafford stated on November 24, the Chief Financial Officer received a cost analysis as prepared by the Animal Control Officer. The CFO will review the analysis and discuss the contents and he expects an update from the CFO. Mayor Tedeschi asked if the Borough has been talking to the towns that they targeted as potentially sharing services, such as Saddle Brook, Elmwood Park and Glen Rock. He wondered if they knew what Fair Lawn was working on. Manager Stafford confirmed they did. These towns will consider it only if it is less expensive than what they are currently paying.

Community Center Program Fees: Manager Stafford said the Recreation Center staff was investigating structuring various programs in 2011, including looking at fees, number of class sessions and the status of programs. Mayor Tedeschi advised that he did meet with Mr. Graff. He shared with him the procedures that were created at the Community School in terms of evaluating courses and billing for the courses. Deputy Mayor Swain wondered where they were in regard to the scanner. Mayor Tedeschi said it was moving along by the end of the year. Deputy Mayor Swain said when that scanner is available, when everyone is coming in is going through the machine. Mayor Tedeschi said the key is the cultural change and the attitude of what they are doing. They don't want to charge for the use of the Community Center because they are already paying for it. They want to build courses that will bring people in for ancillary revenue that will help support the Community Center. Deputy Mayor Swain said if they have a database of who is taking the courses and they have their e-mails then you can remind them of when the class ends, etc.

Employee Suggestions: Manager Stafford said at the Governing Body's direction, he met with several Borough employees as to the budget reduction and / or revenue generated suggestions that were made. The list of topics that were being analyzed was included in the RFP process. He will keep the Governing Body updated on the status of the suggestions. Mayor Tedeschi wondered if they were still looking at buy a bag garbage. Manager Stafford said that was a contractual issue now.

Councilmember Baratta said they talked about the issue of recycling containers about whether there is a fee or not. She wanted to know if they ever gotten that straightened out. Municipal Clerk Kwasniewski informed her they redid an ordinance.

New Computer/Networking Schedule: Manager Stafford said the CFO has canvassed several similarly situated communities as to their financial accounting systems. She has also spoken to two state approved municipal government system software vendors. He contacted Teaneck's Township Manager to explore shared services with Teaneck for its IT personnel. The Township Manager replied enthusiastically so they will continue discussions with Teaneck about upgrading our system or the alternative. Mayor Tedeschi said this was probably the most critical thing on this report. He felt if they cannot get information, they cannot make decisions. Mayor Tedeschi said this is a big problem with branches affecting many areas of the Borough. This item will be on the agenda in January.

Leaf Collection: Manager Stafford said that leaf removal began the week of November 8. At the direction of the Governing Body the DPW began canvassing the leaf removal systems of other municipalities. Once the evidence is gathered it will be presented to the Governing Board by the end of March. However, leaf pick up by bagged leaves by residents will be included in the RFP. Deputy Mayor Weinstein said he thought they should have it both ways. Manager Stafford said he would speak with Superintendent of the DPW. He was not sure how that would be allowed. Deputy Mayor Weinstein said he was not 100% sure he was behind bagging. Mayor Tedeschi said they had to put numbers to it.

Fair Lawn Participation in Countywide Police Dispatch Program: Manager Stafford said he Chief Rose met with the Northwest Bergen Director in their facility regarding their central dispatch system. Further analysis is required as to the Borough's interoperability with the central dispatch. The director has forwarded to his attention a workload assessment survey to be completed by the Borough's Police, Fire, Ambulance and Rescue Squad so that it can gain insight into the most significant operational factors impacting the staffing requirements. The director noted that if it appears efficiencies can be realized but further discussion regarding some of the technological issues can ensue. The next step is for the Borough to have the work load assessment survey completed and submitted for the director's review. Manager Stafford thought it would take them at least 30 days to complete the assessment. Mayor Tedeschi wanted to have Manager Stafford ask them to get it back within 30 days and if they have a problem to let the Council know. They are not on a slow track but a fast track and they need the cooperation of everyone. Deputy Mayor Weinstein felt that everyone was cooperating but the sooner the better would be good. Mayor Tedeschi stressed this is a priority and they should all understand that. Mayor Tedeschi thanked Manager Stafford for laying out in an understandable manner.

Mayor's Wellness Campaign Smoking Cessation Program:

Mayor Tedeschi stated that Fair Lawn has been invited as one of five communities in the State to participate in the wellness campaign for smoking cessation. He would like Council approval to file the application which has to go in tomorrow.

There was a unanimous consensus to file the application for the smoking cessation program.

Review of Overtime Expense Borough-wide:

Mayor Tedeschi said he put this on the agenda because of the information they have been getting regarding overtime is very hard to understand when the reports are not coming as quickly as they would like them to come. That is part of the reason he said the computer system was so important. There is an overtime report that the CFO prepared from September 10 through October 6. They were looking at a report that was 40 days old. The Manager needs this information to run the Borough. Deputy Mayor Weinstein said they need to have these reports on hand to make important decisions. He felt they did make changes this year for example the furlough days but that caused greater overtime. If there has been any savings they are now way behind.

Request for Use of Community Center – 501(c)3 Beefsteak Dinner/Dance:

Manager Stafford said the 501(c)3 has petitioned the Borough for use of the Community Center without charge for its Beefsteak Dinner/Dance event on Saturday, February 19, 2011, from 7:00 to 11:00 p.m. He had the flyer detailing the event. The 501(c)3 will be applying to the appropriate party for the necessary permits. Given the fact that this is a fund raiser and the proceeds go to programs at the Community Center, he recommended granting them permission to use the Community Center.

There was a unanimous consensus to allow the 501(c)3 to use the Community Center without charge.

2011 Meeting Schedule/Reorganization Meeting:

Municipal Clerk Kwasniewski stated she sent home a meeting schedule that she is not totally satisfied with it but she thought it could work with one change. She thought it would work better to have the regular meeting at 7:30 to 8:30 p.m. then do the Work Session. They have talked about doing less meetings and this certainly is less meetings per month. The other thing is they could try it. Manager Stafford thought this would be an enormous benefit for the staff

because it would allow them to work more efficiently. Mayor Tedeschi said they should try it. Deputy Mayor Swain thought it was better for the resident because it is not fair to wait to come out at 8:30 p.m. Municipal Clerk Kwasniewski said that some towns start their meetings at 6:30 or 7:00 but for this Council that may be a problem.

Professional Services:

Manager Stafford stated that the Borough is in need of several contracts for professional services all related to the Health Department.

Health Educator – The Valley Hospital: Manager Stafford stated The Valley Hospital will provide the state mandated health educator program to be held at various locations in the Borough. The contract is estimated to be 156 hours at \$45 an hour. The estimate is \$7,020.00 which is less for 2011 than in 2010.

J.A. Montgomery – Right to Know/Loss Control: Manager Stafford explained that this was a state mandated right to know program ensuring compliance. The contract allows for the monitoring and logging of all hazardous chemicals in use by the Borough. The contract amount is \$6,780.00 which is the same amount as in 2010.

Child Care Physician – Edward A. Sciano: Manager Stafford said the Borough makes use of the services of Edward A. Sciano, Jr. M.D., for State mandated program covering immunizations, physicals, with 24 clinics per year. The contract is \$6,210.00 which is the same amount as 2010.

Valley Hospital Health Services: Manager Stafford stated that again the state mandates that the Borough provide certain nursing services. This contract provides the Borough with nursing services for the child health clinic, blood pressure screenings, tuberculosis observations, communicable disease investigations to the extent that they are necessary as well as adult health clinics and school immunizations. The contract calls for the payment of \$45.00 per hour. Work is only paid for as it is done. The estimate for 2011 is \$15,591.78 which is the same as in 2010.

Health Services: Dr. Marvin Wisch: Manager Stafford said the Borough makes use of the services of Dr. Marvin Wisch who responds to calls from the Police Department for pronouncement of deaths, as well as providing services at the Senior Center, flu clinic and he is the physician on call in case of a large scale outbreak. This actually occurred during the H1N1 outbreak. He is paid a flat fee of \$5,000.00.

Deputy Mayor Swain wondered with some of these services could they be considered for shared service. Since we already have them on hand, maybe Glen Rock might be able to share the services. Manager Stafford stated if she meant for clinics that may be an avenue for shared services.

Deputy Mayor Weinstein thought they could look into seeing if another town had a nurse available for Fair Lawn to share because Fair Lawn has a part time nurse. Manager Stafford believes they already share services with another town. He will investigate that further.

There was a consensus was to authorize all of the above professional service contracts with Mayor Tedeschi recusing himself on the Valley Health Services contracts.

Special Meeting:

Upon motion by Deputy Mayor Swain and a second by Councilmember Baratta, the meeting was called to order at 9:15 p.m.

Mayor Tedeschi reconvened to the Work Session at 9:20 p.m.

Public Comments:

Craig Miller, 5 Ramapo Terrace, mentioned traffic signs that have to be changed in New York City and how he read an article about the federal government requesting the change in the signs. Smaller towns are facing a budget crunch because of the signs. He wondered if the Recycling Center needs to be open five days a week. Teaneck was open two or three days a week. He suggested having the employees do other jobs in different areas of town. Manager Stafford stated that the staffing and the hours at the Recycling Center are being analyzed concurrently with the RFP.

Mr. Miller spoke about traffic enforcement through the Police Department and wondered if they would increase it and bring in revenue for the Borough. Mayor Tedeschi said a byproduct of traffic enforcement is certainly revenue but the motivation is the safety of the general public.

Pam Coles, 13-34 George Street, asked for further details on the lot. Mayor Tedeschi stated the renewal is two years old. The sense is that it is not as equitable as it should be. Attorney Rosenberg added the draft that the Borough sent out is certainly more equitable. Mayor Tedeschi said that a portion of that parking lot was paid for with taxpayer money. The taxpayers are entitled to get what they expected out of it. Ms. Coles said that seven of those parking spaces are contingent on the building next door. Attorney Rosenberg said that was not

true. The building will be leasing spaces from the Borough as part of their approval from the Planning Board under the shared parking ordinance. He would be more than happy to send her a copy of the draft lease. Ms. Coles was curious if any of the overflow would impact her neighborhood.

Ms. Coles said that she was a huge fan of the Recycling Center. The Borough has a great Parks and Recreation Department. Mayor Tedeschi said all of the departments work and work very well. Unfortunately they are not dealing with the same revenue streams with the loss of State aid. What might have worked before might not work now. This was the problem this year and it may be the same problem next year. Currently the Borough is \$2 million over cap. That is because the cap has been mandated to be 2% which is noble. They are still waiting for the toolbox to help achieve it.

Ms. Coles stated these areas are only going to grow. There will be additional revenue coming in. She mentioned the various properties that could be built on. She wondered if they outsource any of these departments, would money be saved. Mayor Tedeschi said he did not know how anyone could go out on the horizon for more than five years.

Ms. Coles spoke about bagging leaves and thought it was a great idea. It would be safer.

Josh Keller, Recycling Department, spoke about the staff at the Recycling Center and how they are short handed. He talked about the collection that they do and how they pick up about 45,000 pounds per day. Mayor Tedeschi said that in 1995, they decided they would sell plastic. They went out and brought three trucks. Three years ago they were selling recyclables to China. The revenue is less than 15% of the cost. For years they brought packer trucks out of that money.

Ms. Coles wondered if they have a program of the Borough going to the restaurants, etc. to pick up their recycling. Mayor Tedeschi said yes they are taxpayers.

Tracey Coates, Animal Control Officer, wondered is there a way they could hire someone part time. Manager Stafford stated this was a question that should be directed through the Department Head to him. He suggested that she speak to her Department Head and the CFO tomorrow. Mayor Tedeschi said he would like the Council to get a copy of the response.

Closed Session:

Upon motion by Councilmember Baratta a second by Deputy Mayor Swain the following Closed Session resolution was unanimously adopted at 8:25 p.m.

WHEREAS; the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS; the Mayor and Council of the Borough of Fair Lawn desire to discuss personnel appointments to boards, commissions, committee, appointment of professionals and Court Administration; and

WHEREAS; these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS; minutes will be taken during this closed session and once the need for confidentiality no longer exists the minutes will be available to the public.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions.

Adjournment

Upon motion by Deputy Mayor Weinstein, seconded by Deputy Mayor Swain, the meeting was adjourned at 10:30 p.m.

Respectfully submitted,

Joanne M. Kwasniewski, RMC,CMC,MMC
Municipal Clerk

The undersigned have read and approved the foregoing minutes.

Mayor Joseph Tedeschi

Councilmember Jeanne Baratta

Deputy Mayor Lisa Swain

Deputy Mayor Steven Weinstein

Absent

Councilmember Ed Trawinski