

WORK SESSION OF OCTOBER 19, 2010

Deputy Mayor Swain called the meeting to order at 7:35 p.m.

PRESENT: Deputy Mayors Swain and Weinstein, Councilmembers Baratta and Trawinski.

ABSENT: Mayor Tedeschi

ALSO PRESENT: Manger Stafford, Municipal Clerk Kwasniewski and Attorney Rosenberg.

CLOSED SESSION RESOLUTION:

Upon motion by Councilmember Trawinski and a second by Councilmember Baratta, the following closed session resolution was unanimously adopted at p.m.

WHEREAS; the Open Public Meeting act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS; the Mayor and Council of the Borough of Fair Lawn desire to discuss Contract Negotiations – PBA/SOA and Personnel; and

WHEREAS; these matters are ones which permit the exclusion of the public from such discussions; and

WHEREAS; minutes will be taken during this closed session and once the need the confidentiality no longer exists the minutes will be available to the public.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Fair Lawn that the public be excluded since these matters as set forth above are ones which permit the exclusion of the public from such discussions.

Review of Tentative Agenda:

Municipal Clerk Kwasniewski stated that a proclamation naming November as Pancreatic Cancer Awareness month would be added. She distributed minutes from the June 22nd meeting, which will be added to next week's agenda.

Manager Stafford stated that there may be a change to the agenda regarding the Pound Keeper depending on when he and Attorney Giblin were able to work on this matter. The item should remain on until he knows the status of this matter.

Municipal Clerk Kwasniewski stated that Attorney Rosenberg requested a closed session to discuss pending litigation and contract negotiations regarding Blue Hill. Special Counsel Lustgarten will be attending to discuss Landmark.

Council Liaison Reports

Councilmember Trawinski did not have a report.

Deputy Mayor Weinstein stated that the ribbon cutting for the George Street pocket park went well. The event was attended by several George Street residents, the Open Space Committee, Michael Hakim and members of the Fire Department.

Councilmember Baratta stated that the Shade Tree Commission met on Friday to discuss the arboretum project, which is moving forward. The first community garden is being readied and will contain 30 different lilac bushes donated by Mr. Paek. Lilac trees will be placed on the Fair Lawn Avenue side, with the Shade Tree Commission and the Garden Committee doing the planting.

Tomorrow is the last day of the Farmers' Market.

Deputy Mayor Swain stated that the Planning Board met last night. There was a minor sub-division of an 18,000 sq. foot double lot on Burbank. Attorney Rosenberg stated this was the property where the Borough had to vacate the easement.

The Green Team met last week. They would like to plan a Green Fair in conjunction with the Environmental Commission, which would be an indoor/outdoor event at Fair Lawn High School.

Status Report - Card Scanning System at Community Center

Manager Stafford stated that Superintendent Graff forwarded his recommendation on the card scanning system, including hardware, software and 8,000 membership cards for a total cost of \$5,000. CFO Palermo confirmed that the funding is available. They have not been able to locate the system on State contract, so they will obtain three price quotes.

Councilmember Baratta thought that some equipment and/or capability were put in place when the building was built. Manager Stafford believed that was correct but did not think it applied to this particular system. Some of the building wiring in the doorways may be applicable, but it was not 100%.

Councilmember Trawinski asked if this system was recommended by the 501(c)3 Committee. Manager Stafford stated that he attended a 501(c)3 meeting last week and this was the system the Committee recommended.

It was the consensus of the Council that the Card Scanning System be purchased at a cost of \$5,000.

Account Manager Early Reinsurance Program

Manager Stafford stated that the Borough was approved by the Federal Government to participate in the Early Retiree Reinsurance Program (ERRP). This program may result in the reimbursement to the Borough's health insurance costs for benefits provided to retirees between the ages of 55 – 65 years of age. The Government has allocated \$5 billion for this program. He anticipates a rush to collect from this fund. Limited details are known at this time. Specific rules and regulations have not been determined.

The Borough needs to appoint an Account Manager so that reports can be compiled and sent as soon as possible once the requirements are put in place. UHY submitted a quote of \$3,000 per year. This contract would enable UHY to compile a report on health benefits for retirees. IDA may have to do similar reporting for the Borough in the future, which would require a separate contract. He recommended that the Borough appoint UHY as their Account Manager.

Councilmember Baratta inquired how the ERRP program would benefit the Borough. Manager Stafford stated they could save up to \$90,000 per retiree. Councilmember Trawinski suggested looking into coverage of early retirees due to disability. Manager Stafford read a statement that said "the participating employment based claims plans for a portion of the cost of health benefits for early retirees, their spouses, surviving spouses, etc." It appeared that situation may apply.

Municipal Clerk Kwasniewski stated that Stuart Migdon advised her in April that the Borough needed to apply for this program and an application was filed by BGIA on the Borough's behalf. Deputy Mayor Swain asked if the agreement would be cancelled if the Borough was not the recipient of any funds. Manager Stafford stated they will need the agreement for 2010 and 2011. If they find in

February they are not receiving any funds, he will suggest they terminate the contract.

Councilmember Trawinski wondered if they could do the contract for a 12 month period such as July, 2010 to July, 2011. Manager Stafford stated they UHY would be doing 2010 in its entirety. He will, however, ask if this was possible.

It was the consensus of the Council that UHY be appointed as Account Manager to compile the necessary reports for the ERRP program.

Request for License Agreement – Fence Replacement 16-10 Lenox Drive

Councilmember Trawinski asked if the replacement fence would be the same as the existing fence. Manager Stafford stated that the resident would like to replace the fence with a vinyl fence. Councilmember Trawinski asked if the fence impacted any residents. Municipal Clerk Kwasniewski stated that the property owner would be required to get a building permit upon Council's approval and meet all the standard requirements.

It was the consensus of Council that a License Agreement be issued for a replacement fence at 16-10 Lenox Drive.

Memorial Pool Security Fence

Manager Stafford stated that Superintendent Graff solicited price quotes for three types of fencing: galvanized chain link, vinyl chain link and decorative ornamental fencing, which is preferred but beyond their financial means. The recommendation is for vinyl chain link fence, which is available under State contract.

Councilmember Trawinski asked if the main difference was that the galvanized fence could rust. Manager Stafford stated that it also does not look as nice as the vinyl fence.

It was the consensus of Council that the vinyl chain link fence be ordered for Memorial Pool.

Endorsement of Bris Avrohom E.S.L. Inc. Applications for Unprogrammed Funds

Municipal Clerk Kwasniewski stated that Bris Avrohom needed an endorsement for their application for \$26,700 for their youth program and \$8,850 for their ESL and Cultural Events program. There is no matching grant from the Borough.

It was the consensus of Council that a resolution endorsing Bris Avrohom's application be approved.

Special Meeting

Upon motion by Deputy Mayor Weinstein and a second by Councilmember Baratta, the Work Session was recessed to the Special Meeting at 8:30 p.m.

Deputy Mayor Swain reconvened the meeting at 8:35 p.m.

Councilmember Trawinski congratulated the Rescue Squad on the approval of the property lease. Deputy Mayor Weinstein stated they have been working on this project for over ten years. The Rescue Squad did a lot of hard work. They were patient and acted like gentlemen at all times. Municipal Clerk Kwasniewski stated the Squad was disheartened the first time when they attempted to work with the Board of Education. Everything was such hard work. Councilmember Trawinski stated that this was the best solution and kept everything in one place. They deserved kudos for staying on top of this.

Public Comments

Craig Miller, 5 Ramapo Terrace stated that he hoped the Recreation Department would be purchasing an adequate supply of cards for the scanner. Manager Stafford stated that they were ordering 8,000 cards.

New York had to redo their street signs to lower case letters instead of all capitals. Some street signs in Radburn still had capital letters. He wondered if they would be required to change their signs. Manager Stafford stated that he had not heard anything about this.

Adjournment

Upon motion by Councilmember Baratta and a second by Deputy Mayor Weinstein, the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,

Joanne M. Kwasniewski, RMC/CMC/MMC
Municipal Clerk

