

# Fair Lawn Alliance for Substance Abuse Prevention

## Meeting Minutes

### November 28, 2007

The regular meeting of the Fair Lawn Alliance for Substance Abuse Prevention (FLASAP) was called to order at 7:15pm on November 28, 2007 by President Sgt. Derek Bastinck. The meeting was held in Room 201 at the Fair Lawn Borough Hall, 8-01 Fair Lawn Ave., Fair Lawn, NJ.

**Attendance:** A sign in sheet was circulated. Present were: President Derek Bastinck, Vice President Cindy Martinez, Secretary/Grant coordinator Carol Wagner, Lorraine Fleming, Dennis Carney, Dave Reiter and Council Liaison Jeanne Baratta. Interested citizens present were: Claude Bienstock and Yolanda Santaite.

**Approval of Minutes:** A motion to approve the meeting minutes of October 17, 2007 was made by C. Martinez and seconded by D. Reiter. All in favor. None Opposed.

**Treasurers Report:** In absence of Treasurer Chuck Logan, Carol Wagner, Grant Coordinator and Secretary gave the report emailed by C. Logan. The amount of the checking account is \$8,436.76 and the amount of the CD is \$25,000.

**Correspondence, Meeting and Conference Announcements:** No correspondence except emails from the FLASAP members regarding the Treasurers Report and a request to include program activities on the meeting agenda.

### Activity Reports:

**Grant Coordinators Report:** C. Wagner provided and explained the grant budgetary report for the FLASAP activities. Year to date, only \$13,698.49 was committed and spent. In that D. Reiter mentioned that the Tuesday Night "Kids off the Street" basketball is slow to start up this season and funds of \$750 is needed for the 7<sup>th</sup> and 8<sup>th</sup> grade basketball. D. Bastinck made a motion to expend \$750 (\$623.20 from grant funds and \$126.80 from cash match) for the 7<sup>th</sup> and 8<sup>th</sup> grade basketball shirts. The motion was seconded by L. Fleming. All in favor. None Opposed.

C. Wagner informed the FLASAP members that there are several programs that have unexpended allocations; TASE, Jr. Police Academy and Project Graduation. C. Wagner made a motion to use the unused funding for ATOD literature and giveaways with activity related substance abuse prevention messages in the following amounts:

- \$380 for Tobacco Age of Sale Enforcement Program
- \$100 for Junior Police Academy
- \$500 for Project Graduation.

Discussion included suggestions for giveaway items and messages. The motion was seconded by C. Martinez. All in favor. None Opposed.

C. Wagner mentioned that the Peer Leadership Youth Conference was not utilized this year so allocated monies will be forfeited and not reimbursed.

**November 28 Meeting Report:** C. Wagner attended the Bergen County Municipal Alliance training during the morning and afternoon of November 28, 2007. The morning session was an educational program on Community Prevention 101 presented by Ellen Rocca, Director of the Center for Alcohol and Drug Resources in Bergen County. The afternoon session was on Alliance

Basics Training (specifically Grant Requirements) presented by Marla Klein. Community Prevention program included a discussion on categories of prevention, reduction techniques, strategies, evaluation and program planning to affect change. C. Wagner distributed information to the FLASAP members present at the meeting including community prevention slides, grant guidelines, a Community Snapshot survey form and a Needs Assessment survey which is required of Municipal Alliances to be completed by the end of February 2008 for the County Alliance who will need the data by March 2008. Municipal Alliance members are asked to informally gather information from friends, family and neighbors in the community regarding ATOD substance use/abuse and related educational awareness as well as availability of alternative activities. Some sections are directed toward school officials and police.

C. Wagner stated that FLASAP should discuss and record information for the Needs Assessment at the next few meetings. C. Wagner also shared county info on Underage Drinking Prevention Initiatives and passed around a county map indicating that 56 out of 70 towns passed ordinances prohibiting underage drinking in private property. All of the towns in Bergen County surrounding Fair Lawn passed the ordinance.

### ***Fundraising:***

**Entertainment Books:** C. Wagner reported that Entertainment Books are on sale in the Health Department through December 24, 2007. So far, 39 books were sold, 4 were given away in gift baskets for community group fundraisers and 1 is missing. The FLASAP Treasurer was sent a bill for 20 books. So far, proceeds amount to \$195. A press release was sent to the Fair Lawn Community News about the sale of the books.

**Kidstuff Books:** C. Wagner reported that Kid Stuff Books are now on sale in the Health Department between 8:30am and 4:30pm. A press release was submitted to the Fair Lawn Community News.

### **Old Business:**

**Explorers:** Pres. D. Bastinck gave a progress report in the Explorers Program. Now there are 7 active teen members and 7 more starting soon. The active members are doing a ride along with the Police Officers.

**Teen Night at the Community Center:** J. Baratta reported that there was no meeting due to the League of Municipalities conference and many holidays in November.

**New Ideas- Glow in the Dark Dog Tag Fundraiser:** More research is needed. Discussion postponed.

**Kids Off the Street Basketball:** D. Reiter reported that registration will be conducted as soon as access into the schools is approved. Then interested teens will post flyers around the school. The problem is that the season will be very short. He anticipates registration will be December 11 and 12th.

### **New Business:**

**New Fundraiser Vote:** Insufficient information was gathered so discussion was postponed.

**End of Year Celebration Achievements:** D. Bastinck made a motion to approve a \$100 cash match expenditure for the End of Year Celebration. L. Fleming seconded the motion. D. Bastinck

offered to make arrangements for getting the food at John's Pizza. L. Fleming offered to do a free drawing for the bicycle donated earlier in the year by Pat Connane of Advanced Sports, Fuji America and for the All Sports Shirts given to Team Sponsors.

**All Sports Registration-** FLASAP Participation: L. Fleming recommended that FLASAP members sign up to attend one of the All Sports registration nights and distribute FLASAP literature. No one committed to the evening.

### **Meeting Adjournment:**

As there was no further business, a motion was made by C. Martinez and seconded by D. Bastinck to adjourn the meeting. The meeting was adjourned at 9:35pm. All in favor.

**Next meeting:** December 19, 2007 at Fair Lawn Borough Hall, Room 201 at 7:15pm.